

**PLANNING BOARD MEETING**  
**Tuesday January 18, 2011**  
**Stow Town Building**

1.	7:00	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

***Appointments***

6.	7:30	Public Hearing <ul style="list-style-type: none"><li>• Highgrove Estates</li></ul>
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***Discussion/Action Items***

7.		Bose Corp. – Request for Special Permit Modification to extend overall build out timeline
8.		Stow Community Park – Request for Modification (temporary lighting for skating)
9.		Lower Village Streetscape Plan
10.		Executive Session <ul style="list-style-type: none"><li>• Riverhill Estates Subdivision Appeal</li></ul>
11.	10 P.M.	Adjournment

**CORRESPONDENCE**

01/07/11 Memo from Building Commissioner to Planning Board RE: Sign Bylaw –Use of Flags at Omega Motor Sports 102 Great Road  
01/10/11 Umass Amherst Keystone Project Application Form  
01/13/11 Email from Karen Kelleher to Susan McLaughlin RE: Randall Road Sidewalk Easement

**TOWN BOARDS AND COMMITTEES**

01/11/11 ZBA Public Hearing Notice Continuance Star Tower/T-Mobile 01/24/11 @7:30PM

**AREA TOWN BOARDS**

01/10/11 Acton Board of Selectmen Public Hearing Notice  
01/13/11 Acton Planning Board Public Hearing Notice

**PUBLICATIONS**

**LOOKING AHEAD**

01/10/11 Umass Amherst Keystone training Thursday April 14, 2011, April 17, 2011, March 1, 2011

<i>Task</i>	<i>Priority</i>	<u><i>Long</i></u> <u><i>Median</i></u> <u><i>ShortTerm</i></u>	<u><i>Timeline</i></u> <u><i>to begin</i></u>	<u><i>PB</i></u> <u><i>Member(s)</i></u>
Zoning Compliance <ul style="list-style-type: none"> <li>Establish Standard Process</li> </ul>	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw <ul style="list-style-type: none"> <li>Review draft document for Lower Village Sub-Committee</li> <li>Design Standards</li> <li>Review area town bylaws</li> </ul>	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning <ul style="list-style-type: none"> <li>Overlay District?</li> <li>Review EO418 buildout</li> <li>Review Area Town Bylaws</li> </ul>	H	S		Kathleen Lori
Lower Village Zoning <ul style="list-style-type: none"> <li>Set goals</li> <li>Methods to achieve goals</li> <li>Zoning Bylaw Amendments</li> <li>Design Standards</li> </ul>	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a “sense of place”) <ul style="list-style-type: none"> <li>Report from Lower Village Committee</li> </ul>	M	S		Lower Village Sub-Committee
Planned Conservation Development Bylaw (PCD) <ul style="list-style-type: none"> <li>Allow by Right</li> <li>Designate Open Space First</li> </ul>	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District <ul style="list-style-type: none"> <li>Review Floodplain Studies</li> </ul>	L	L	Ongoing	